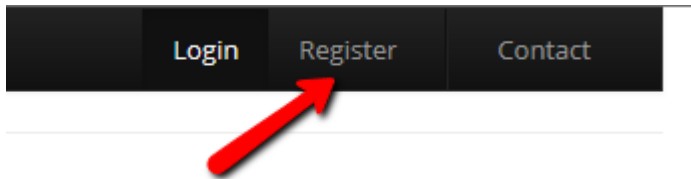
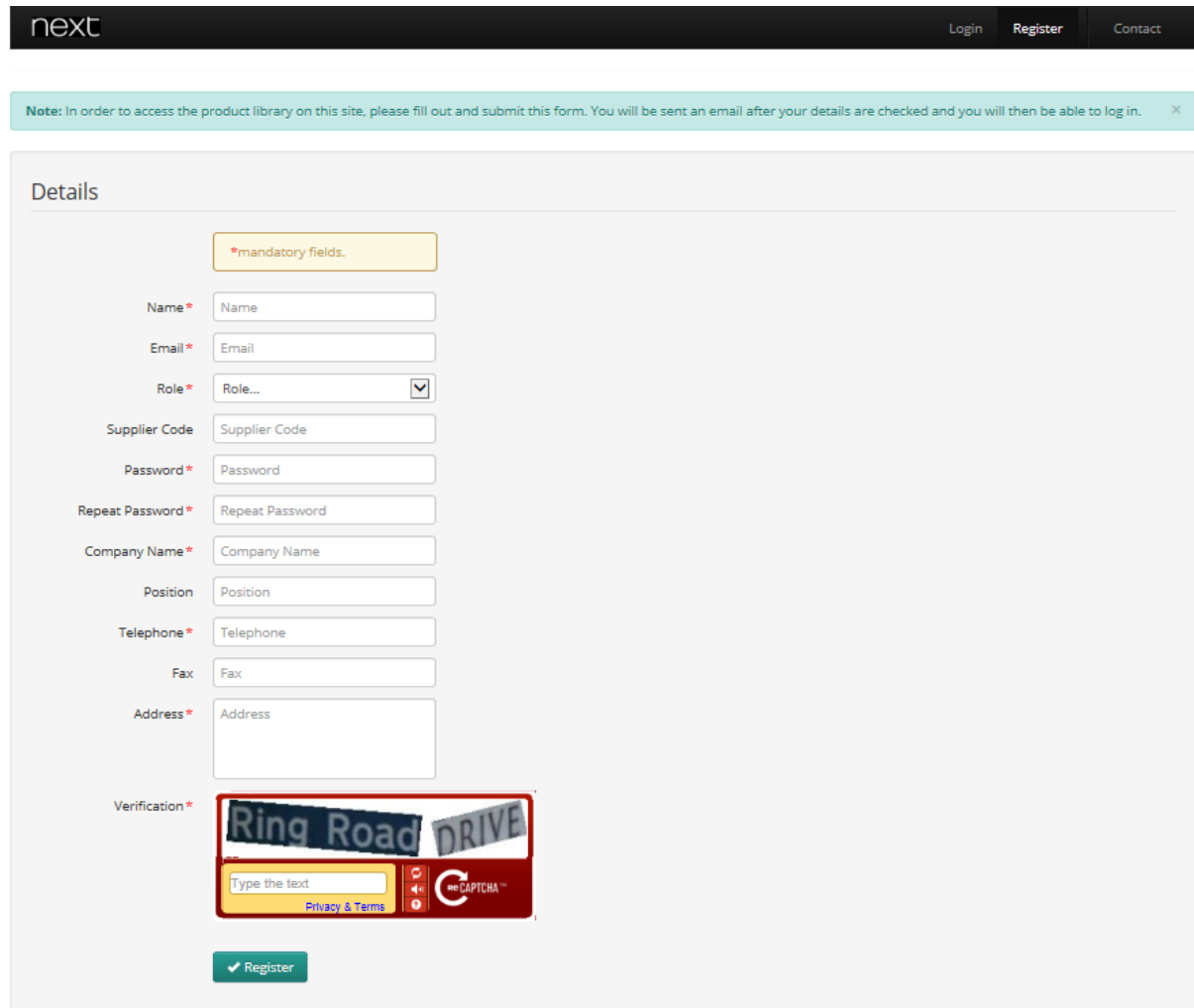


Next Trim Registration Process

Select 'Register' from the top menu.



Fill in registration form

The registration form is displayed on a page with the 'next' logo in the top left and 'Login', 'Register', and 'Contact' buttons in the top right. A teal notification bar at the top reads: "Note: In order to access the product library on this site, please fill out and submit this form. You will be sent an email after your details are checked and you will then be able to log in." The form is titled "Details" and contains the following fields:

- Name *
- Email *
- Role * (dropdown menu)
- Supplier Code
- Password *
- Repeat Password *
- Company Name *
- Position
- Telephone *
- Fax
- Address *
- Verification * (reCAPTCHA with image of "Ring Road DRIVE")

A "Register" button with a checkmark is located at the bottom of the form.

Notes for completion

A * next to the item means it's a mandatory field and must be filled in

Name* – Your Full Name

Email* – your email address. This will be used as your login username and also to send confirmation of registration. Please ensure you have access to the mail box.

Role* – Your role as a user of the Next Trims site. Please note if you select a role that does not apply to you your registration could be rejected.

- Next HO User – A user that works in the Next Head Office
- NS User – A user that works for Next Sourcing
- Labelling and Packaging Supplier – A user whose organisation suppliers labels and print to Next
- Garment and Product Supplier – A user whose organisation supplies garments and/or products to Next. PLEASE NOTE – this user role requires you to enter your supplier code

Supplier Code – If you are a Garment or Product Supplier you must provide your supplier code.

Password* – enter your chosen password (PLEASE MAKE A NOTE OF YOUR PASSWORD)

Repeat Password* – repeat your chosen password

Company Name* – Your company name

Position – your position within the company

Telephone* – your contact telephone number

Fax – your company fax number

Address* - your organisation address

Verification* - please enter the verification text to confirm you are not a robot

